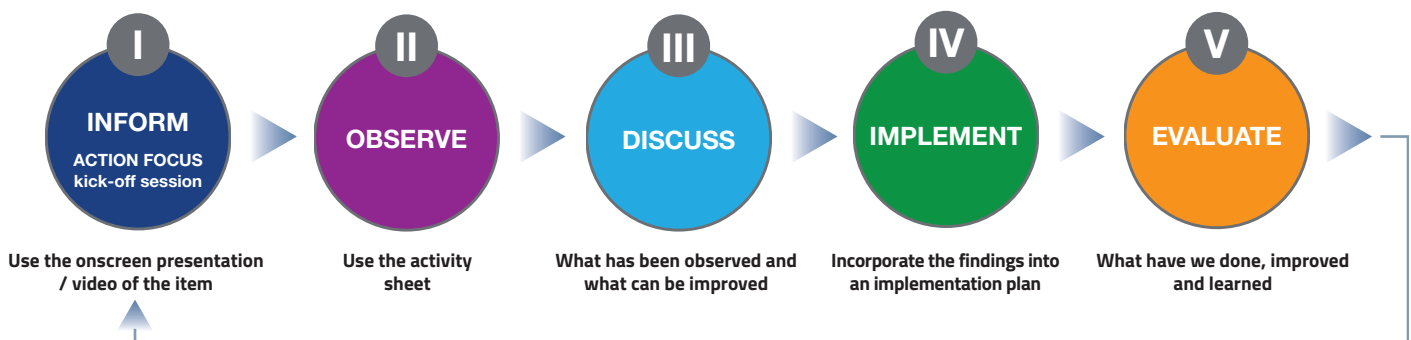


# Guide

## to a successful HSE item Action Focus

### Kick-off of the **Action Focus**



For those who want to start the Action Focus, the following steps are **important!**

- **Read** in advance the information contained in this HSE item.
- **Use** the onscreen presentation and the video to indicate the goal, the steps and the final result. Print out the **activity sheets** and use them during actions to be taken.
- **Find out** all about it and use the **activity sheets**.
- **Discuss** the results and make arrangements for **implementation** where possible.
- **Evaluate** the Action Focus results, what have we **done**, what has been **improved** and what have we **learned**. Use the activity sheets.

We wish everyone good luck  
in using and implementing  
the **Action Focus**